

**SOCIAL WORK SECTION
MEETING MINUTES
MARCH 3, 2010**

PRESENT: Eric Alvin, George Kamps, Mary Jo Walsh; Daryl Wood

EXCUSED: None.

STAFF: Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department staff

GUESTS: Deb Anderson, Springfield College; Joanne Barndt; Cindy West, Upper Iowa University; Marc Herstand, National Association of Social Work (NASW) – WI; Aaron Winden, NASW-WI (Intern); Elizabeth Gates, UW-Platteville; Mary Jo Weeden, George Williams College; Michael D. Wallace, UW-Whitewater; Theron Parsons, UW-Platteville; Catherine Nelson

CALL TO ORDER

George Kamps, Chair, called the meeting to order at 9:15 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- After Item “A” (open session) Under the item titled “Presentation of Proposed Stipulations that May be Signed After Mailing of Agenda” **ADD:**
 - Stephen Webster 09 SOC 045
- After Item “H” (open session) Under the item titled “Informational Items” – **ADD:** “Administrative Report”, and move this item to follow “Approval of the Minutes”
- After Item “I” (closed session) Under the item titled “Deliberation of Proposed Stipulation that May be Signed After Mailing of Agenda” **ADD:**
 - Stephen Webster 09 SOC 045

MOTION: Daryl Wood moved, seconded by Eric Alvin, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 13, 2010

Amendments to the Minutes:

- Page 3 of the Minutes: Correct the spelling of the respondent listed in the item titled "Presentation of Proposed Stipulations and Orders":
 - Stephen Weber, listed in the header and in the first sentence of the paragraph below, should be listed as Stephen **Webster**

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve the minutes of January 13, 2010 as amended. Motion carried unanimously.

INFORMATIONAL ITEMS

Administrative Report

Jeff Scanlan delivered the administrative report to the Section. He indicated that Yolanda McGowan, was hired as Legal Counsel to the Boards she staffed as a Bureau Director effective March 1, 2010.

Mr. Scanlan informed the Section that Nick Smiar has been appointed to fill the "Certified Independent Social Worker" position vacancy. He indicated that Mr. Smiar is a voting member effective immediately. The Board then discussed the terms and expirations of its membership.

Mr. Scanlan informed the Section that an outreach session would be held in Milwaukee on March 12, 2010. He indicated that this outreach session would address MPSW Joint Board issues such as s. 457.25 reporting requirements, supervision, education, the Social Work Training Certificate (SWTC) and regulation of unlicensed psychotherapists.

PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF AGENDA

None.

STATUS OF RULES AND STATUTES

None.

**MARK HALE, DHS, DAN ZIMMERMAN, DHS APPEARANCE REGARDING
SOCIAL WORK SECTION DISCUSSION ON REGULATION OF
UNLICENSED* DHS-AUTHORIZED PSYCHOTHERAPISTS**

Dan Zimmerman and Mark Hale, Department of Health Services (DHS), appeared before the Board to participate in discussion surrounding the Joint Board's interest in regulation of unlicensed DHS authorized psychotherapists.

Mr. Zimmerman took the opportunity to report that the MPSW Joint Board's request for distribution of information regarding reporting requirements as outlined in 457.25 Wis. Stats. has been received and a memo has been drafted. Mr. Zimmerman provided a copy of this draft memo to the Section and explained that this draft is pending approval for distribution to DHS certified providers and counties within the state. DHS will need to determine if the memo will be sent out as an informational item or if it will be distributed as a numbered memo. If the choice is made by DHS to send this memo out as a numbered memo its distribution will be delayed until additional approval requirements at the county level are met.

George Kamps indicated that the Section hopes to identify the groupings of individuals with 3,000 hours letters and their requirements in comparison with that of credential requirements for the professions under its purview. Jeff Scanlan noted that the MPSW Joint Board has placed the regulation of DHS authorized psychotherapists on its list of priorities and explained that each of the Sections of the Board have been charged with the task of outlining minimum criteria for DHS authorized psychotherapists to obtain a credential under their respective professions.

Dan Zimmerman, Mark Hale, and the Section discussed the numbers of DHS-authorized psychotherapists and the number of applications received by DHS annually. Mr. Hale provided a copy of the application for individual provider status approval to the Section and explained the history of the process to obtain individual provider status approval. The Section expressed its interest in the breakdown of the applicants into the credential categories, which are regulated by the Sections of the Joint Board. Mark Hale communicated that it would be difficult to sort DHS authorized psychotherapists by the applicability of their education and training to each of the Section's license requirements or to determine the certification or licensure status of these individuals as each application would need to be reviewed individually. Discussion turned to the types of situations that may motivate an individual to pursue the DHS individual provider status approval such as the ability to obtain reimbursement for services by trainees, barriers to certification or licensure due to education and/or experience requirements and the timeframes for obtaining a credential.

The Section deliberated on how best to determine the appropriate methods of credentialing for DHS-authorized psychotherapists and how to direct these individuals to the most appropriate MPSW Joint Board credential.

The Section indicated an interest in receiving feedback from the DHS-authorized psychotherapists in regards to the initiation of regulation by the Joint Board. The Section examined the possibility of creating an ad hoc group to address this issue. Mary Jo Walsh will contact the chairs of the MFT and PC Sections regarding the regulation of DHS authorized psychotherapists in preparation for the April Joint Board meeting. The Section will work to develop a list of preliminary questions which will aid the Sections and Joint Board in the determining the best approach to regulation for DHS authorized psychotherapists. An invitation to attend the April Joint Board meeting was extended to Mark Hale and Dan Zimmerman.

HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE:

Corina Bohl, Hearing on Denial of Application For a Clinical Social Work License

Corina Bohl appeared before the Section to answer questions and to appeal the denial of her application for a clinical social work license.

APPROVAL OF UW PLATTEVILLE COURSE PSYCH 4930 FOR SOCIAL WORK METHODS 1 – APPEARANCE BY DR THERON PARSONS AND DR. MARC WRUBLE

The Section reviewed UW Platteville course Psych 4930 for approval as a Social Work Methods I course. Dr. Marc Wruble, Dr. Theron Parsons and Dr. Elizabeth Gates, UW Platteville, appeared to answer the Section's questions regarding this request for course approval.

MOTION: Daryl Wood moved, seconded by Mary Jo Walsh, to approve course PSYCH 4930 submitted by UW Platteville. Motion carried unanimously.

MAY 13-16, 2010 MID YEAR SPRING EDUCATION MEETING OF THE ASSOCIATION OF SOCIAL WORK BOARDS (ASWB)

The Section discussed attendance at the 2010 ASWB Spring Education Meeting to be held in Charleston, SC and took the following action.

MOTION: Eric Alvin moved, seconded by Daryl Wood, to designate George Kamps to attend the 2010 ASWB Spring Education Meeting. Motion carried unanimously.

**ACCEPTANCE OF HUMAN SERVICES INTERNSHIPS PURSUANT TO S.
MPSW 3.13 (3)(A), WIS ADM. CODE STARTED AFTER JULY 1, 2009
SUBMITTED BY UPPER IOWA UNIVERSITY**

The Section reviewed an inquiry posed by Aimee Leonoff, Upper Iowa University (UIU). Ms. Leonoff's correspondence requested clarification of matters relating to internship acceptance and requested acceptance of human services internships acquired after July 1, 2009 by two prior UIU students. The Section discussed if acceptance of these student's internships, completed by outside auspices of MPSW 3.13 (3)(a), was permissible by law. Jeff Scanlan provided the Section with a copy of his response to Ms. Leonoff's inquiry. The Section indicated that they could not accept the internships complete by the UIU students without further information and noted that the response provided by Jeff Scanlan adequately addressed the question at hand.

**ACCEPTANCE OF SOCIAL WORKER TRAINING CERTIFICATE
APPLICANTS REQUIRED COURSEWORK FROM INSTITUTIONS THAT
HAVE HAD THEIR 2 YEAR APPROVAL PERIOD EXPIRE**

The Section reviewed a request for clarification from the Department regarding how to address applicants with respect to a lapse in approval status of non-BSW courses for the purpose of obtaining a SWTC. Jan Neitzel, Division of Professional Credentialing, was present for discussion of this topic and to answer questions posed by the Section.

The Section was advised of concerns raised by two SWTC applicants with vocational rehabilitation degrees from UW Stout. The SWTC applicants cannot proceed with their applications, as UW Stout has not submitted course materials to the Section within the last two (2) years for the purpose of SWTC eligibility review. Jeff Scanlan discussed the course approval process for the SWTC and provided the Section with a document outlining approved non-BSW courses for SWTC. During Section review of the listing of approved non-BSW courses for SWTC it was requested that the date of original approval be specified so to provide applicants with clarity regarding the approval status of SWTC courses.

Gail Pizarro, Ph.D., Office of Education and Examination, joined the meeting to discuss the approval process, the requirement for schools to resubmit course syllabi prior to the date of its two-year expiration and to clarify any questions posed by the Section regarding this matter. The Section identified three schools that have not submitted current syllabi for continued approval as non-BSW courses for the SWTC and requested that Gail Pizarro contact these schools to remind them of the need to submit this information.

The Section took the following action with respect to SWTC applicants that have completed courses from an institution with expired approval.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to direct the Department to continue to accept required SWTC course work from institutions whose approval has expired pending further action by the Section on how to address that issue. Motion carried unanimously.

SOCIAL WORK SECTION PLANNING FOR CONTINUING OR DISCUSSION OF ELIMINATING THE SOCIAL WORKER TRAINING CERTIFICATE

George Kamps indicated that he has requested this discussion as a result of an inquiry he received from an educator. The Section discussed its primary responsibilities and its effort to create substantial equivalence with relation to the SWTC.

The Section discussed the positive and negative aspects of the SWTC. The Section expressed general agreement regarding the need to improve communications relating to the SWTC and to work more closely with the school. A discussion of access issues in more remote areas of the state followed.

Comments regarding the Section's discussion were received from Dr. Richard Salem, UW Whitewater; Kathryn Nelson; Deb Anderson, Springfield College, Mary Weeden, George Williams College; and Cindy West, Upper Iowa University.

REVIEW OF SOCIAL WORKER SECTION PRACTICE QUESTION FAQs FOR POSTING

The Section reviewed the scope of practice questions which are posted on the Department website to ensure that the information is current and accurate. Items were identified for correction or revision.

APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA

None.

SCREENING PANEL REPORT

Eric Alvin reported that thirteen (13) cases were reviewed, three (3) cases were opened, nine (9) cases were close and one (1) request for additional information was sent.

SPEAKING ENGAGEMENT REQUESTS

None.

CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

Colleen Baird noted that there was no scope of practice questions necessitating the Section's attention.

VISITOR COMMENTS

None.

CONVENE TO CLOSED SESSION

MOTION: Eric Alvin moved, seconded by Daryl Wood, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Mary Jo Walsh-yes; and Daryl Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 1:43 p.m.

RECONVENE TO OPEN SESSION

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:16 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

IMPAIRED PROFESSIONALS PROCEDURE (IPP)

None.

APPLICATION REVIEWS

None.

APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE AGENDA

None.

DELIBERATION ON HEARINGS FOR APPLICATION DENIALS

Corina Bohl, Hearing on Denial of Application For a Clinical Social Work License

MOTION: Eric Alvin moved, seconded by Daryl Wood, to accept Corina Bohl's application pending receipt of any additional requirements. Motion carried unanimously.

MONITORING

None.

DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER MAILING OF THE AGENDA

None.

DELIBERATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF AGENDA

**STEPHEN WEBSTER
09 SOC 045**

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Stephen Webster (09 SOC 045). Motion carried unanimously.

DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED AFTER MAILING OF AGENDA

None.

DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED AFTER THE MAILING OF THE AGENDA

None.

DELIBERATION OF PETITIONS FOR REHEARINGS SIGNED AFTER MAILING OF AGENDA

None.

**DIVISION OF ENFORCEMENT
CASE STATUS REPORT**

09 SOC 010

MOTION: Daryl Wood moved, seconded by Eric Alvin, to close case 09 SOC 010 for no violation. Motion carried. Abstained: George Kamps

APPROVAL OF APPLICATIONS

SOCIAL WORK FILE REVIEW 3/2/2010

CLINICAL FILE REVIEW

FIRST REVIEW

ALLEN, ADRIENNE-intent to deny
AYRES, KAMI-intent to deny
BERMAN, DAFNA-approved
BISSWURM, JENNIFER-approved
CREVIER, ABIGAIL-intent to deny
DETERMAN, BRIAN-approved
EDWARDS, SHAYLA-approved
FORMAN, KAREN-approved
FUJIKAWA, KAREN-approved
HIBMA, ERIN-approved
JAKUBOWSKI, JACQUELYN-intent to deny
KAUTZER, GABRIELLE-approved
KERNAN, RENEE-approved
KUSHAVA, RIKKA-intent to deny
MARTIN, NICCOL-approved
MCGLYNN, KATHERINE-intent to deny
STARLING, MERIDITH-intent to deny
VANDER WIELEN, CHRISTINE-approved
ZACHARIAS, LINDA-intent to deny

SECOND REVIEW

RUCKTENWALD, ELIESE-approved
SCOTT, JENNIFER-approved

MISCELLANEOUS REVIEW

STORANDT-YEHLE, LAURA-more information is needed
SKINNER, COLLEEN-more information is needed

SUPERVISOR PRE-APPROVAL

KNIER, GEORGEANN-approved

KITT, CORY-more information is needed

PSYCHOMETRIC TESTING

MORAN, MICHELLE-approved

HEARING

BOHL, CORINA-approved

TRAINING CERTIFICATES

BELL, MIRAYRA-experience-approved

BERBERET, KATHERINE-experience-approved

CARPENTER, REGINA-experience-intent to deny

CASEY, SAMANTHA-experience-approved

CLEMMERSON, JENNIFER-degree-intent to deny

DUMAS, DANIELLE-experience-approved

EBERT, ERICA-courses-approved

ELVAKER, DIANE-experience-approved

GOSSE, ELIZABETH-experience-intent to deny

HESS, JASON-experience-approved

KIRBY, DENNIS-degree-intent to deny

KOLB, BARBARA-experience-approved

KNUEPPEL, TAMEKA-experience-approved

KRAUSE, ANNE-experience-approved

KROENING, STACY-experience-approved

MISHACOFF, NICHOLE-experience-approved

NELSON, KELLY-experience-approved

NIZINSKI, APRIL-experience-approved

PATTERSON, TERRENCE-experience-approved

SABEL, BRITTANY-experience-intent to deny

SALAZAR, JANE-course-approved

SONNTAG, MELISSA-degree-approved

Experience-approved

TYREE, ROSEMARY-degree-approved

VUE, HUA-experience-approved

WALTERS, CARRIE-experience-approved

WEIX, JANET-experience-approved

WANTA, PATTI-experience

Course-not reviewed

SPECIAL REVIEW

MCRAE, JACQUELINE-approved

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

DOE – Signature Collection

Signatures were collected for all required documentation.

OTHER SECTION BUSINESS

None.

ADJOURNMENT

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:18 p.m.